

Vestry Meeting
Wednesday, November 20, 2013 - 3:00 pm
Rector's Study

PRESENT: The Reverend Caroline Hines, Transitional Priest-In-Charge, Lauri Fernald, Donald Graves, Linda Lewis, Jackie Lowe, Nancy McCormick, Morris Kellett (via telephone), Steve Mahoney, Maude March, Sheila Pulling and Beth Renault.

Discussion of new Rector, who communicates that SSMJ is, by far, the first choice. New candidate would like a two week overlap. Bishop and OTM must approve. We have the financial issues and the winter parish work to consider, so knowledge of this is important. We will ask for the overlap. Note: Bishops always overlap, sometimes 6 months. Clergy never do (perhaps the money issue precludes this)

OPEN IN PRAYER: We opened in prayer at 3:15 pm, considering first those in need.

APPROVAL OF MINUTES:

Approval of Minutes from the last two meetings:

- October 23, 2013 Vestry Minutes: Move Linda Lewis/2nd Jackie Lowe. MSP.
- November 13, 2013, Minutes: Move Jackie Lowe/ 2nd Steve Mahoney. MSP

REPORTS:

FINANCE REPORT:

The Finance Committee did not have a meeting about the October finances. Lauri sent her summary to the Finance Committee. Under pledges for October, received \$18,000 less than budget. Expenses were slightly above budget. Repairs & maintenance were higher. YTD is negative \$2,460.17.

We will take the final transfer of \$20,000 in December for the end-of-year. Search expenses have not been included, with \$9,274.42 for end of October. We will have more, incl. payroll and benefits and will not make up the \$18,000, so we will need the transfer.

We will be taking a more conservative position on budgeting, based on pledges we are receiving in 2014. For 2013, we received \$160,000 in pledges. Some give a gift every year (unpledged offerings); some come from a trust or foundation, which is not treated as a pledge. Per Linda Lewis, we should send out our reminder letter in December

APPROVAL OF MINUTES: Financial Committee Minutes for August, Sept, October Financial accepted: moved Maude/2nd Steve. MSP.

Per Laurie, we received a \$50,000 bequest from the estate of Virginia Watkins Mitchell on 11/19/2013. Laurie suggests we temporarily put it in the Foulke Fund account or in the Endowment Fund. It could go towards the building. Morris suggests it go into the Leadership Fund & Maude concurs. We will put it in the operating account and transfer it after further consideration.

TPIC REPORT:

We are evaluating a temporary column at the archway to support the 2nd floor (above the floor to the ceiling). The basement would have six columns to support the whole flooring and structure and will be put in later. Albert said we could do the floor support separate from the roof. When we fix the floor support, we will have 4 columns supporting beams put in the ceiling

ACTION ITEMS:

- Centennial Fund request: Approved up to \$20,000 for the sidewalk repairs at the Winter Church, and fixing the gutters at Saint Mary's.
- Request the \$6,200 landscaping (paid and \$6,200 for Albert the engineer. Maude moves to approve Caroline asking the Centennial Fund for \$12,400 for the above. Linda Lewis 2nd. MSP

DISCERNMENT ITEMS:

- Centennial Fund nominee process
 - CH talked to PRR. Appointment is done by the Vestry. Announced by the Annual Meeting. Wilkins Investment will be contacted for transition. Danny Larson will be advised. It is possible that Danny was never voted upon aside from his movement to the board in the event of the death of his father, David.
 - Maude nominated Arthur Keller for the position. He has been asked and is willing. This would make the composition of the Centennial Fund board include: Grant McCullough, Nancy Ho and Arthur Keller, along with Senior Warden and Rector.
 - We will defer this decision to the December 11th meeting to allow TPIC to call Danny Larson
 - TPIC will call Danny to advise him we are having an election.
- Winter Chapel work
 - Not much to say. Don't have bids yet.
 - The posts will give us the ability to use the upstairs.
 - Beth advised that we will doing this before the 16th. Joe will be asked who we will get to do this.
 - Sidewalk will need to be completed (Isaac may do it) within the next two weeks.
- Stewardship/Fundraising
 - \$66,000 in pledges from 51 members.
 - Work for the Stewardship Committee right now
 - Increasing pledges
 - Donations to the Leadership fund?
 - Steve Mahoney suggests professional help in managing a campaign for the growth of endowment to fund operating expenses.
 - Laurie is chair of Maine Coast Hospital Association, working on Charitable Remainder Trust program. We could adapt this, perhaps mentioning in the Harbor Chart.
 - Per Caroline, we are likely to need a building campaign right now.
 - Per Linda, let the new Rector weigh in on ideas
 - Martha Dudman might be able to give perspective on this.
 - Wait until we get bids.

- If we need monies for both, make the campaign cover both the building and the endowment fund for operating monies.
 - Laurie will talk to Martha after the new Rector starts.
- Christmas schedule – Pageant
 - 4:00 pm schedule on Christmas Eve (12/24/2013)
 - Lessons, caroling, Eucharist
 - Pageant on 12/22/2013.
 - Per Linda, people will like it that the Pageant will be on the 22nd.
- Crèche display
 - Display on Main Street will not be done this year.
 - Was done in Redfields last year.
 - Keep it in mind for the future in case we want to do it.
- Annual Meeting planning - January 26 - nominees for Convention
 - Who do we want to nominate for Convention?
 - October 24-26, 2014
 - Nominate for Stroud?
- Preliminary planning for transition
 - DC is finished this week, but should have at least one involved in the transition ministry.
 - Planning celebrations – we need a social events planner in the Parish, per Maude
 - Laurie has started planning for the honoring of Caroline.
 - For Jane Cornman, we will need separate activities, both winter and for summer community.
- Holy Week services
 - Joint Services – Maundy Thursday and the Vigil
 - _____Maundy Thursday, 4/17/2014
 - St. Mary’s has the Vigil 4/19/2014, reception following
 - Easter Sunday at each Parish

OLD BUSINESS:

- Stroud Committee application procedure : For numerous reasons, we have not met. Will meet the 1st week of December and have decision for Vestry on December 11, or January.

OPEN DISCUSSION:

- Haiti
 - Donations
 - Individuals contributed \$705, the largest of all participating churches. School supplies, toiletries/baseball caps/100# of Marathon gear, shells and t-shirts/portable keyboard.
 - Given to Institution Univerre.
 - 2 days in Cap-Haitian, met Bishop Bouvare (sp).
 - Gave the remaining \$500 to school (\$250) and diocese of Haiti (\$250)
 - Discussion of the activities during the trip.
 - Linda will do a presentation for the Parish at a future date, perhaps early summer.
- Discussion of Jane Cornman OTM package and her comments about SSMJ being the strongest. Our job on the 22nd is not to interview Jane, just to meet her and her spouse.

CLOSING PRAYER: We closed in prayer from the New Zealand prayer book at 5:15PM

NEXT MEETING: The next meeting will be December 11, 2013, at 3:00 pm.

Respectfully submitted,

Donald Graves
Clerk of Vestry