

Vestry Meeting Minutes
Thursday January 24, 2019
4:35

Present at the meeting: Janet Stratton, Leanna Greene, Mimi Houghton, Ailsa Foulke, Liz McMullen, Marsha Planting, Stefan Cushman

Opening Prayers

Approval of December Minutes

The minutes were unable to be approved due to a computer glitch. This was postponed until the February meeting at which time we will vote for approval of both the December and January minutes.

Reports:

Buildings and Grounds:

- Jane has submitted a grant to Centennial fund to cover the cost of tree removal at St. Jude's and St. Mary's By the Sea and SMBTS gutters and snow guards.
- Janet spoke with Arthur and he has agreed that he will oversee work needed at St. Jude over the next 2-3 years which involves Baldwin room foundation repairs and the installation of cross-rods in the church to keep the walls from pulling aside. Arthur said he would be happy to do that if someone living local would be able to step in on the occasion that he be out of not and was not able to be present.
- Lauri is speaking with Always Green about cutting back the number of times a month they come to fit within our budget.
- Janet will be speaking with Bob from Northeast Plumbing in early February to discuss a quote for a new furnace and humidity control for the moisture issue at St. Mary's by - the -Sea.

Nominating Committee:

Janet listed the slate of candidates that would be voted on at annual meeting

Vestry- Tanny Clark as Sr. Warden, Axie Diana to fill Beth Renaults 2.5 year seat, Sheila Smallidge to fill Steve Mahoney's 1.5 year seat.

Stroud Committee- Kerry Kenny & Nancy McCormick

Janet reminded the vestry that the term she is filling as Jr. Warden expires in June and that Marsha and Leanna also have terms on the vestry that end in June of 2019.

Action Items:

Mimi Houghton made a motion that we accept the nominations of Axie Diana, Tanny Clark & Sheila Smallidge to join the vestry. Leanna Green seconded the motion. No further discussed, all in favor, motion passes.

Leanna Greene made a motion that we accept Kerry Kenney and Nance McCormick as new members of the Stroud Committee. Marsha Planting seconds the motion. No further discussion, All in favor, motion passes.

Approval of Stroud Grant- a vote and approval of the Stroud request was done on line for a Modulations Therapy grant to serve Special needs children on MDI in the amount of \$1875. To be completely clear on the vote Marsha made a motion that we acknowledge the vote we made on line. Leanna seconds the motion. No discussion, all in favor, motion passes.

Discernment Items:

2019 St. Mary & St. Jude Budget- Janet asked if everyone had a chance to look over the budget and if there were questions or items for discussion. Ailsa Foulke made a motion to accept the budget as presented by Lauri Fernald. Stefan Cushman seconds the motion. No further discussion, all in favor, motion passes.

Items to be done once Jane has completed her time at St. Mary & St. Jude on January 31st - Janet reported that Jane had been helpful in providing a list of items that will not be completed upon her departure date. Lauri and Janet have looked at the list and divided up the tasks. 1. Lauri will be taking over the Web page responsibility. 2. Janet will be handling completing the Emera claim. Jane will have a response from Emera in late January about what they will cover and Janet will pick up the claim negotiation at that point. 3. Janet will follow up on the Stain Glass window Restoration and sale. 4. Lauri will follow up with Safe Church Training for employees, Lay Eucharistic Ministers and possibly Vestry members. Kerry and Stu have completed their safe church training. We are trying to assist with Angela Young's Safe Church training as we are not sure she has a computer. 5. Janet will check into Know Box setup for the Elevator. She is not sure what that is but will investigate. 6. Centennial Grant is outstanding but Jane has that in process. 7. Jane has agreed to have Parochial report and Congregation Report by January 31, 2019. 8. Lauri will oversee Lay Eucharistic Minister licensing by February 28, 2019. This involves Tanny Clark, Lauri Fernald, Jenny Rogers, and Karol Hagberg. Liz McMullen asked if she could be included in that grouping. She was licensed by Church of Our Father but would like to transfer that to St. Mary & St. Jude. Janet encouraged her to reach out to Lauri. 9. Upcoming Work at St. Judes-Janet reached out to Arthur on St. Jude's future repairs as previously stated. 10. Janet will check into SMBTS furnace and moisture issues. 11. Janet reported that we have commitments at Birch Bay for morning prayer services in March and May. She has reached out to Martha Bucklin who assists with Sonogee services to see if she can coordinate coverage of those dates. 12. Lauri has taken on organizing Pastoral visits. Jane sees Connie Madera, Paula Knudsen and George and Marion Peckham and Lauri has asked Jean Fernald and Sheila Smallidge to cover those visits until we have someone in place. 13. Janet reported that we have special services we need coverage for in May and July. She will look at that in the near future.

Janet relayed that Kimberly our organist will be having a heart catheterization on February 7th and will be unable to play the organ on February 10th. This may also involve a follow up surgery

where we will need up to a month of coverage. The Parish should have some advanced notice of these additional dates is necessary as Kimberly says she will plan any additional surgery at a later date and will give us notice.

Supply priest- Janet reported that Lev Sherman will be doing the January 27th service and will join us following the service to start the Annual meeting with a prayer. Michael Ambler will preach the following Sunday, Feb 3 and will join us after the service for our Parish wide meeting. Chuck Bradshaw retired priest from Church of Our Father said he would be interested in doing services between now and May 1st. Bill Hague is interested in doing services from May 1 until June 30 when he goes to St. Jude, with the exception of a couple of dates we would need to fill. Liz mentioned a priest from her church in Florida who would be interested in being a supply priest in July and August. Janet asked Liz to find out about housing needs from the priest who might come up from Florida. Liz also reminded us that parishioners at St. Mary, such as herself, had been taught to do morning prayer and she would be willing to do that if we found ourselves without coverage on a given Sunday. Janet asked Liz if she would be willing to take on the task of organizing the supply priests and putting them on a calendar as well as reaching out to Michael Ambler for possible interim coverage. Janet agreed to send Liz the list of possible supply priests. The Vestry felt some consistency in coverage would be helpful but would like to discuss possibilities further.

Vacant seats for Diocesan convention- Janet reported that Sydney and Marsha would be taking seats with Liz McMullen as a back-up but that we would need more delegates for back up. Parishioners should be keeping this in mind.

Stefan raised a concern about passwords from Jane's laptop so that we have access to all Jane's church information. Janet said that she had been in touch with Jane and they had a plan for passing this information along and Lauri is in the process of collecting passwords.

Additional Items to Note: An email vote was taken by the vestry to remove the Rev. Jane Cornman and Beth Renault from all Financial accounts and to add Lauri Fernald and Janet Stratton to those financial accounts. Kerry Kenney has documentation of the email vote.

Dates to Note:

- January 27- Annual Meeting
- January 31- Rev. Jane Cornman's last day
- February 3- Parish meeting with Michael Ambler
- Feb. 13 thru 23- Kerry Vacation

Meeting Adjourned 5:28

