

**Vestry Meeting**  
Thursday, November 15, 3:45 pm

Present: The Reverend Patricia Rome Robertson, presiding; Maude March, Nancy McCormick, Phyllis Partridge, and James Clunan. By phone: Don Graves, Jackie Lowe, Arthur Keller, and Stephen Mahoney

The Rev. Patricia Rome Robertson opened the meeting at 4 PM with a reading from the New Zealand Book of Common Prayer by Edward Carpenter. There was a discussion on the different books of common prayer from different countries.

The vestry discussed The Rev. Patricia Rome Robertson's retirement on May 31, 2012.

- There are feelings of anxiety over the rector search
- The Vestry feels it is going to be difficult to fill the position
- Thankful for having The Rev. Patricia Rome Robertson
- Life is full of changes
- Need to be positive with what God says about where this will lead us

**Introduction to a Leadership book**

New book sent out to all and the ones here have the book, Congregational Leadership in Anxious Times. There are three sections:

1. You as a leader and what is important is to get in touch with yourself and your anxiety
2. How you function and how that affects other anxiety
3. Challenges that leader's face and how to deal with some of these challenges.

Read Part 1 for the next meeting.

**Rector's Report**

The Rev. Patricia Rome Robertson is writing a draft letter to send out to the parish. There was a discussion as to when and how her retirement. The following order was decided:

- The Rev. Patricia Rome Robertson will announce it after worship on November 18<sup>th</sup>
- An email will be sent to the parish on the same day after the announcement
- Then letters will be mailed Monday, November 19, 2010 to the parish from Maude and Patricia
- The article in the December/January Harbor Chart will talk about moving forward

The Rev. Patricia Rome Robertson and Maude March had a conversation with Vickie Wiederkehr (Cannon to the Ordinary for Formation and transition Ministry; Diocesan Intake Officer) at the Diocesan Convention. Regular vs. expedited rector search was discussed.

1. 2 years usual process
2. Expedited process would start while The Rev. Patricia Rome Robertson is here

- The Diocese will do the search and choose three that they feel would be a good fit for The Parish
- Let the diocese screen the applicants out for the parish
- Both Steve and Vickie have a good sense of the parish and the clergy that is available
- When it is down to several candidates then you can do Skype as initial interviews
- The Rev. Patricia Rome Robertson wanted them to know they have some options and she would recommend the expedited search so we do not lose momentum.
- It was unanimous to do the expedited search. Let the Diocese do the screening.
- If the vestry knew someone they could let the clergy know and they could send in their résumé.
- Will want to find someone as an interim while the search process goes on
- The Rev. Patricia Rome Robertson is here to help and support and is willing to help
- The Vestry is thankful The Rev. Patricia Rome Robertson is going to help with this process

The Parish Profile will have to be revised. The Parish Profile doesn't have to be a published document. Consolidate the current profile to make it smaller, four or five pages, and only post it on the web site. Only revise what has changed. These can be discussed with Vicki at the meeting on the 29<sup>th</sup>.

### **Approval of October 25 Minutes:**

A motion to accept was made by Maude March and second by Phyllis Partridge. The motion passed unanimously.

### **Finance:**

Financial report: monthly update and 2013 Budget:

- October profit and loss, doing very well, we are on track
- The negative number is reflected that we have not taken anything from the leadership fund to date
- Finances kept pretty much the same, salaries up due to sextons doing extra work that the building and grounds recommended
- May be a need to take some out of Leadership

Budget changes:

Page 1:

- increased expectation on pledges by 5K increased advertising, plus office increase,
- 2K for new computer for parish office and update programs

Page 2:

- corrected issue with budget for audit fee

Page 3:

- update on costs of health insurance

- assessment has gone down
- Increased monies for Diocesan Convention
- upped St. Jude clergy housing as Bill Hague will be here for the month of August
- increased sextons budget to have them do what they can instead of hiring outside companies
- Over budget but have been doing projects that will not be here for next year

Page 4:

- Calculated the release from endowment
- Leadership amount a place holder so we have a positive budget
- After December the actual numbers will be inserted for the Jan. annual meeting
- Clergy expenses will stay the same

### **Approval of finance committee minutes:**

A motion to accept was made by Donald Graves and second by Jackie Lowe. The motion passed unanimously.

Housing expenses of \$3,000 was voted on under salaries line 3 tax exempt. A motion to accept was made by James Clunan and seconded by Phyllis Partridge. The motion passed unanimously.

What clergy receives is national and compensation needs to be discussed between The Rev. Patricia Rome Robertson and Lauri Fernald before The Rev. Patricia Rome Robertson retires.

The Rev. Patricia Rome Robertson presented buying new speakers for the organ donated by Peter Vaux. We would like to get small speakers for it. Approval for new speaker in the amount of \$600 to be taken out of the music fund; A motion to accept was made by Maude March and seconded by Nancy McCormick. The motion passed unanimously.

### **Ongoing Mission Efforts reported by Maude March:**

#### **Update on the childcare/parent relief initiative:**

- Parents relief – is happening on December 8<sup>th</sup>
  1. a system need to be in place if we go forward with this so Maude March can be relieved of this next time
  2. Maude March is hopeful that someone will step forward and take this on for their mission. She has some people in mind.
- ECW meeting on Dec. 5<sup>th</sup>
  1. to see if everything is on track
  2. Send post cards out for the meeting
- Crèches on Main Street
  1. Carolyn Drew is taking care of the Crèches on Main Street at Redfield Gallery
  2. some will stay in the windows until after Epiphany
  3. hand out schedule of services

**Community interview effort - "what can the church do for you?"**

Community interviews effort came from the Bishop, the church goes to where the need is. Churches go to community leaders and ask what can we do for you? Maude would like ideas of where and who we might approach, what resources we may be able to provide and suggestions to give people. Also why we might want to do this and how we can be helpful in Mt. Desert. Convention, how is what we are doing helping our poor in our community. We need guidance on how to do this. It will be discussed at each meeting; this was passed at the convention.

Donald Graves mentioned we need to find out what is important to people in the village and how can we be effective. How can the church serve you? Many people who are not in the church can help people. Donald Graves will generate some questions to help with this.

**Closing Prayer and adjournment:**  
**New Zealand prayer book reading**

5:36pm

Next meeting: **November 29** – 3:45 pm special meeting with Canon Vicki Wiederkehr (beginning promptly at 4 pm)

Respectfully submitted,  
Kerry Kenney  
Parish Administrator.