

Vestry Meeting
Wednesday, December 11, 2013 - 3:00 pm
Rector's Study

PRESENT: The Reverend Caroline Hines, Transitional Priest-In-Charge, Linda Lewis, Maude March & Nancy McCormick. **By Telephone:** James Clunan, Donald Graves, Jackie Lowe, Morris Kellett, Steve Mahoney, Sheila Pulling and Beth Renault.

OPENING PRAYER:

The Reverend Caroline Hines offered prayers for our time together, for healing for Jim & Beth and for our readiness to listen to God as we deliberate.

APPROVAL OF MINUTES:

The minutes of the November 20, 2013, meeting were approved, with modification on a motion by Linda Lewis, 2nd by Maude March. MSP. A revised copy of these minutes is attached.

The minutes of the November 23, 2013, meeting were approved, with a textural clarification, on motion by Donald Graves, 2nd by Maude. MSP. A revised copy of these minutes is attached.

REPORTS:

FINANCE COMMITTEE

No report was made. The Finance Committee meets next Tuesday, 12/17/2013, at 3:30 pm.

TPIC

Stewardship

Stewardship was discussed, with The Reverend Caroline Hines indicating that to date we have 89 pledges with \$112,000 pledged. Caroline noted that the lost pledge of \$10,000 from the previous year was taken into consideration in the budgeting for 2014, in response to a question from Morris Kellett. She further noted that one of our largest regular pledges has not yet been made. Actions being taken with regard to the Stewardship Campaign at this time include:

- A letter going out this week to all from whom we have not received pledges.
- Plan to call early in January, 2014.
- Caroline would like to see others on the Vestry involved in this process, and a Stewardship meeting should be scheduled. Those indicating that they would like to see the list of those not yet pledged includes Maude March, Morris Kellett and Linda Lewis.

Winter Chapel Repairs

Caroline reviewed the comments in the TPIC report on the Winter Chapel repairs.

The sidewalk has been temporarily repaired and is safe for winter use. Temporary supports have been put in the Sanctuary to make the second floor safe to use.

- The Vestry is waiting on the accumulation of bids for the Winter Chapel.
- Maude met with Sid Graves, who is very interested in the project and would like to participate as a member of the Buildings & Grounds Committee.
- Caroline suggested, and the Vestry agreed, that it would be appropriate to separate the responsibilities for the Winter Chapel project into two components: a Project Committee and a Buildings & Grounds Committee. Composition would include:

- Project Committee: Lauri Fernald, Joe Renault, the Reverend Caroline Hines, Maude March, Tony Smith and Sid Graves.
- Building & Grounds Committee: Joe Renault, Maude March, Tony Smith and Izaak Giberson.
- Creating this separation will enable Izaak to participate in work on the project without a conflict of interest.

ACTION ITEMS: *(require a vote or decision):*

- Albert Putnam Approval
 - **MOTION:** A motion to approve additional ten hours for Albert Putnam @ \$105/hour through the finalization of the bid process was approved in a motion made by Maude March and 2nd by Beth Renault. MSP
- Stroud Committee recommendation
 - Two proposals were reviewed by the Stroud Committee, the Island Readers & Writers Project and the Island Housing Trust proposal. It was recommended that the Island Readers & Writers Project be resubmitted to the committee in January.
 - The Committee recommends the acceptance of the IHT request and suggests approval of \$9,700 from the Stroud Fund and an additional \$300 from the Rector's Discretionary Fund (if available). This amount will be matched by 150% by an anonymous matching challenge grant made to IHT in November. It was noted that the IHT makes it possible for people to access loans for affordable housing on the island.
 - Morris Kellett noted that, after the Growing Gardens Grant issues, the Vestry should consider more oversight over larger grants. The IHT Executive Director, Chris Spruce, will be asked to provide the Vestry with follow-up on those getting the grant and the success of their housing grant. The documents behind the application will be sent to the members of the Vestry.
 - **MOTION:** A motion was made by Linda Lewis to approve the Stroud Committee recommendation, 2nded by Nancy McCormick. MSP.
- Centennial Fund Trustee vote
 - Danny Larson was contacted about the transition this year. He will help us facilitate the transition an paperwork with Fidelity for both his successor and for our new Rector, The Reverend Jane Cornman.
 - The transition will coincide with Caroline leaving, and will be at the end of January.
 - It was suggested that the Vestry consider recognition of Danny Larson for his important, and long-standing stewardship of the Centennial Fund (23 years), including a letter of thanks from the Bishop. This will be discussed at a later time.
 - **MOTION:** A motion was made to approve Arthur Keller for a 5 year term (through 2019) on the Centennial Fund Board by Maude March, 2nded by Morris Kellett. MSP.

DISCERNMENT ITEMS *(for discussion):*

- Fundraising Committee members
 - Creating a committee for fund-raising was discussed. Morris Kellett expressed the sense that the subject warrants additional discussion and thought, since we are not in possession of information that will inform us of what our specific fund-raising needs

might be. Additionally, we may have some relief in resources from the Centennial Fund.

- The new Rector needs to be totally involved in the planning of any capital campaign.
- Steve Mahoney pointed out that we have two objectives which will get clearer moving into 2014:
 - The need to replenish the Leadership Fund Endowment, which at the present rate of usage, will run out in 5 years.
 - The need to support at an as-yet-undetermined level, the repairs that are being bid on the Winter Chapel.
- Maude noted that it would be good to have the initial discussion on any capital campaign while Caroline is still here, perhaps during the overlap period. It will be important to discuss what our goals should be. Why? And for what purposes?
- The importance of a broader committee was stressed, along with the possibility of requesting outside support in the planning process leading up to any possible campaign. This can be provided by consultants from the Episcopal Church, with resources requested via the Diocese. We do not want to leave the bulk of the work up to one person, remembering the legion efforts and success achieved by Michael Dennis during the last campaign.
- Morris Kellett said that he would talk with Charlie Tyson, who was involved in the development of the original Leadership Fund, for perspective and insight.
- Transition Committee members
 - Composition of the committee that will be assisting and supporting the transition from Rev. Caroline to Rev. Jane was discussed.
 - Axie Diana, Sheila Pulling, Lesley Horvath, Joe and Beth Renault, Lauri Fernald, Janet Stratton and Jackie Lowe were suggested as members. Jackie will be coming up from Houston to get her home in NEH ready for Rev. Jane Cornman, Katie and Max when they arrive in January.
- Annual Meeting planning - nominee for Stroud (1)
 - With Tanny Clark leaving the Committee, the Vestry suggested that Phyllis Partridge or Nancy McCormick be asked to join the committee, which consists of
 - Kathy Suminsby, Lesley Horvath, Scott Planting, Tanny, Joe Renault and James Clunan.
 - Jim Clunan noted that it takes about a year to get up to speed on the committee and the Vestry discussed the possibility of either lengthening the term of service to four years from three or allowing a member to serve two three-year terms. Since the by-laws would need to be changed, discussion of this change was tabled until a future date.

Closing Prayer and Adjournment

The Reverend Caroline Hines closed with a prayer from the New Zealand prayer book.

Respectfully submitted,

Donald Graves
Clerk of Vestry

Dates to note

December 15 - Greening of the Church

December 22, 9:00 am - Christmas Pageant

December 23-27 - Kerry off

December 24, 4:00 pm Christmas Eve Lessons and Carols with Eucharist

December 25-30 - Caroline away, Alice Downs supplying on Dec. 29

January 1 - Office Closed

January 15 - 3:00 PM Vestry Meeting

Attachments

November 20 Minutes, revised

November 23 Minutes , revised.