

**Vestry Meeting**  
Wednesday, October 23, 2013 - 4:00 pm  
Rector's Study

**PRESENT:** The Reverend Caroline Hines, Transitional Priest In Charge, Jim Clunan, Lauri Fernald, Donald Graves, Linda Lewis (SKYPE), Jackie Lowe (telconf), Nancy McCormick, Morris Kellett (tel conf), Steve Mahoney, Maude March, Sheila Pulling, Beth Renault and Joe Renault

**OPEN IN PRAYER:** We opened in prayer at 4:05 pm, considering first those in need.

**APPROVAL OF PREVIOUS MINUTES**

**MOTION:** Upon motion by Maude March, seconded by Nancy McCormick, the minutes of August 28<sup>th</sup>, subject to 4 changes made, attached.

**MOTION:** Upon motion by Maude March, seconded by Don Graves, the minutes of September 25<sup>th</sup> Vestry meeting were approved, subject to 2 changes shown, attached.

**DISCUSSION OF FINANCIAL REPORT**

Lauri reviewed the meeting from 10/15 and the Vestry moved and accepted the August minutes. A proposal for an account review by Wind River Financial was tabled to next year.

Lauri reviewed the requirements for the audit.

- The balance sheet and P&L for September were reviewed. Unrestricted offerings are down; pledge numbers were discussed.
- Caroline, Lauri & Pat Shellnut will send out a preliminary budget report for prep of next year's budget.
- We are over budget in the Leadership account as a result of the Discernment Process, which we didn't know we were going to have when the 2013 budget was prepared and approved.
- **ACTION ITEM:** Wilkins Investment contact (Centennial Fund), John Wilkins, works with only one person. Another will have to be brought up to speed with the fund. It should be the Rector and one other person.
- **ACTION ITEM:** The Nominating Committee recommends names to Vestry for Centennial fund position appointment. The question was raised about whether or not the recommendations **it** have to be voted on by the Parish and Caroline will check. Maude suggests Arthur Keller as a possible for the committee next year. Linda Lewis and Ann Olgivy also were suggested, but have not been formally asked.

**APPROVAL OF THE FINANCIAL REPORT**

**MOTION:** Upon motion by Don Graves, seconded by Steve Mahoney he summary financial reports for August and September, 2013, were, after discussion, approved.

**STEWARDSHIP REPORT**

Mailing will go out to all Parishioners on 10/24 and 10/25/2013. Caroline will have "eyes on" to avoid errors. It was distributed to the Vestry at the meeting, and minor corrections made after review.

## TPIC REPORT

Caroline noted that the Parish is relying on 9 people for 40% of the pledge amount, and 22 people for 60%. We will not be able to sustain this into the future. We will need approx. \$38,000 this year to balance the budget (\$20,000 for search and \$18,649 to balance the budget). This amount will come out of the Leadership Fund. It was noted that the Diocesan assessment percentage is going down, but the figure we pay lags by two years. Contributions ~~from younger members~~ will have to expand if we are going to be able to continue with current staffing into the future.

What is reasonable to expect in 2014? We ~~cannot~~ are not ever likely to get a traditional bell-curve in contributions. Beth pointed out that many contribute through participation (Sunday school, Home Church, etc), and ~~Carolyn~~ Caroline noted that it ~~takes~~ can take as many as 10 families to make up for one senior contributor who dies, leaves, etc.

## DISCERNMENT REPORT

- Winter Chapel Work : Report by Joe Renault
  - The Building and Grounds Committee met with Albert Putnam, Structural Engineering, ~~meeting~~ on 10/22, where the possible changes to the roof trusses, upstairs sidewalls and 2<sup>nd</sup> floor supports were discussed.
  - Joe requested permission to seek quotes from 4 builders to get an 85% cost estimate. He noted that we have two options:
    - Option A: 1- Reinforce what is there, sistering up to the existing rafters. ~~Add the size of the Parish Hall.~~
    - ~~Option B: 2-~~ Take off the roof and the sidewalls and start fresh ~~replace~~
    - ~~Both courses of action involve reinforcing main walls. In addition, the floor of the second level does not have proper support. Correcting this will involve~~ (adding 4 columns inside the sanctuary with cross beams hidden in the ceiling, and 6 additional support posts below ~~(in the basement). Hanging beams from the 2<sup>nd</sup> floor, perpendicular to the room.~~
      - ~~1 on Altar side of the wall~~
      - ~~1, 1/2 of the way down the room~~
  - ~~We can think of 3 actions that may be necessary: Fix framing for the roof; tear off roof and sidewalls; reinforce ceiling above the sanctuary.~~
  - Contractors that will be considered include:
    - Nelson Goodwin -Does high quality work; has shop in Seal Harbor. He will check to make sure the space is not “balloon framing” on the 2<sup>nd</sup> floor.
    - E.L. Shea - Rob Shea (an engineer) does commercial buildings. Located in Ellsworth.
    - Chuck Bucklin - NEH
    - Tom Wallace - NEH (Sid Graves works well with Tom Wallace)
    - Brian Shaw - does new construction, per Linda Lewis.
  - **MOTION A motion was made by Sheila Pulling, seconded by Steve Mahoney and passed, to have Albert Putnam work with builders to get to 85% quote level.**
  - Discussion ensued about electrical quotes for rewiring the Parish Hall, which has post & ceramic wiring, from the early 1900's (out of code today). These quotes were circulated today via e-mail, from Greg at G&G electric:

- Rewire at \$24,000
- New wire at \$26,000
- A discussion ensued about how to get reasonable pricing, and we requested local contractors be contacted:
  - Check Noland
  - Check Norwood
  - Check MCM
- Kitchen: Per Maude, ~~we have a the hidden~~ chimney in the kitchen rides riding on the 2<sup>nd</sup> story floor with no chimney below. It should be removed and use made of that space. We might use an architect to help evaluate how to use the space. Sid Graves did a drawing for the kitchen remodeling. We will look at his plans and talk with him regarding what he suggested and what we have found in our inspection.
- Linda Lewis feels we need to have a more workable space created for the kitchen. She suggests we look that the kitchen upgrade done at St. John's in SWH.
- Ed Bowdin of Mainely Vinyl will check out status of siding.
- We should, it is noted, keep the Centennial Fund Committee, apprised of the fact that we will have this major project pending.

## FUTURE ACTIVITIES

- Vestry meeting on Wed, November 20th will begin at 3:00PM,
- On Wed Nov 20th and Friday Nov 22nd Vestry will meet at ~~for~~ Maude's for meet/greets with the final two rector candidates from 5:30 pm to 6:30 pm.
- Vestry meeting on 11/23 (Saturday) at 4:30 pm, w/ Discernment Committee. On the 23rd, ~~a meeting of~~ the Vestry will be presented with ~~a~~ the finalist's name and approve or disapprove.
- Holiday Schedule - No Thanksgiving service to be planned. If another parish is having a service, we will publicize it.
- Holy Week Services - This will be discussed at the November meeting.
- Vestry meeings to be changed to 3:00 pm for the winter, Moved by Maude, seconded by Jim Clunan.

## OLD BUSINESS

- Stroud Committee - Deferred until the next Vestry meeting, per Jim Clunan.
- How Can We Be More Welcoming as a Parish - not discussed
- Characteristics of the Rector We Seek - not discussed

## OPEN DISCUSSION

**CLOSE IN PRAYER** We closed in prayer at 6:04 pm.

Respectfully submitted,

Donald Graves  
Clerk of Vestry